



Requirements for Submission:

Review of Central and East European Law and Law in Eastern Europe

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Before a submission can be evaluated for publication, the author is requested: *first*, to review, carefully, the requirements laid out below and elaborated, more fully, in an Appendix attached to this document; and *second* expressly to confirm that the author's submission to the *Review of Central and East European Law (RCEEL)/Law in Eastern Europe (LEE)* conforms to these requirements. This certification of conformity should be sent *via* email to the Assistant Editor care of the *RCEEL/LEE* Editorial Office: <aiste.mickonyte@uni-graz.at>.

I. Formal requirements

Please acknowledge, especially, that your manuscript:

- a. conforms to the *RCEEL/LEE* Style Sheet;
- b. has not been published previously in English or in any other language(s);
- c. has not been submitted elsewhere for publication in any language; and
- d. will not be submitted elsewhere for publication (in any language) during the duration of the *RCEEL/LEE* referee and editorial review process.

Please also confirm that:

- e. your article has been edited by a 'deep reader' meeting the criteria laid out in the second section of this document;
- f. this or a different deep reader who meets those criteria will be available to help you revise your manuscript after each major revision;
- g. you will arrange a second deep reader who meets those criteria in the event that the *RCEEL/LEE* Board of Editors deems this necessary; and
- h. your article has been read by other scholars/practitioners (*e.g.*, some of your colleagues) who have offered to you their opinions (non-anonymously) of your work.

Non-conforming submissions cannot be given due editorial consideration.

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II. Native-speaking editor (deep reader)

Each non-native speaker of English needs to have her manuscript edited by a native speaker of English before the work can be offered to anonymous referees for their comments.

In no way does this signify an editorial policy disfavoring non-native speakers; rather, their submissions are welcome on equal footing with those of native speakers of English. However, non-native speakers have an extra burden to bear so as to ensure that the legalese of their work is at the same level as that of native speakers.

Thus, if you are a non-native speaker of English, please:

- a. confirm that your manuscript has been edited by a person who is a native speaker of English and, also, who has a law degree or significant experience in dealing with English-language legal publications (which include contributions from non-native speakers);
- b. send us a recent copy of your editor's CV (in WORD or PDF format) containing full citations to the English-language legal publications with which this person has worked in the past; and also
- c. provide us with a copy (in PDF form) of a complete article/book chapter of which this person has been the acknowledged copy editor.

Also, please note:

- d. the editing of your manuscript by a person who might be a professionally trained translator/editor but who is not a native speaker of English – or who may be a native speaker of English but who does not have a law degree (or the significant-experience noted above) – does not constitute fulfillment of the above-mentioned requirements.

Likewise, please keep in mind that:

- e. you will need to revert to your outside editor(s) after each-and-every-one of the major revisions of your work as it moves from submission to the anonymous referee stage and onto final consideration by the General Editor;
- f. the review of your work by your outside editor should include several readings of each stage of your revisions;
- g. the only exception to this rigorous revision-check path is for truly *de minimis* alterations, *e.g.*, in spelling or punctuation.

It will not be sufficient for your outside editor only to review the first version of your work submitted to RCEEL/LEE before it is sent to anonymous referees. Your outside editor needs to review your work, several times, after each set of substantive changes; those resulting from anonymous-referee-reports and, also, from remarks of the General Editor. Failure to do so likely will delay due consideration of your manuscript.

Where your work has been translated into English, also please supply us with the original-language version.

III. Referee nominations

To ensure that each manuscript can be reviewed – as quickly as possible – by an appropriate number of scholars/practitioners, each author needs to provide the RCEEL/LEE Editorial Office with a list containing at least five names (along with positions/affiliations and email addresses) of people who s/he believes might be willing and able to serve as anonymous referees for her work.

This list must be diverse: suggesting people from the European Legal Space as well as from North America and/or the Pacific Rim. It may not be restricted only to nominations from the author's home jurisdiction and should not include colleagues from her own home faculty.

Please note that in accordance with *RCEEL/LEE* policy, the author should have received at least four referee reports before s/he sends us a revised version of her manuscript. Naturally, authors are free to start revising their manuscript as soon as they receive the first referee reports; but they should wait to send this revised text until they have properly dealt with the aforementioned number of reports.

This rule has been instituted for the benefit of the author: s/he bears the burden of ensuring that the manuscript is read and revised with the help of the deep reader after each major revision (as noted above, II (e-g). Reverting to the deep reader after the author has revised the manuscript on the basis of four (or more) referee reports, thus, is time- and effort-efficient for the author.

IV. Previous work

If any of your works have been published in an English-language, peer-reviewed journal, please email to the *RCEEL/LEE* Editorial Offices: (1) a list of these publications (in WORD or PDF format); and (2) a copy (in PDF form) of one of these recent works.

If none of your works have yet appeared this way in print, please indicate whether you have submitted any of your work for publication in English-language, peer-reviewed journal which:

- a. currently is being considered for publication; and/or
- b. has been rejected for publication
- c. if the answer is yes to either or both of the above, by which journal(s) is it being considered/was it rejected?

V. Final remarks

Only after the *RCEEL/LEE* Editorial Office receives the necessary confirmations from an author – and, also where appropriate, copies of the materials mentioned above – can a manuscript be sent to anonymous referees.

Providing referee reports to an author normally takes from six to eight weeks. However, more time might be required for articles which are highly specialized (or involving other considerations of a special nature). Some authors mistakenly assume that this six-to-eight week term for initial referee evaluation begins to run from the moment their submission is received by the *RCEEL/LEE* Editorial Office; it does not. The time starts running only when a manuscript is in full conformity with *RCEEL/LEE* Requirements for Submission. Thereafter, the revised manuscript will be returned to each anonymous referee who double checks, in general, that the author's revisions are 'in sync' with the referee's remarks. This may lead to further comments/questions from the referee and, accordingly, one or more additional rounds of author revisions/referee reviews.

Please note further that:

- a. The author may not 'cherry pick' from among the comments/questions posed to the author by an anonymous referee or by the General Editor; *i.e.*, s/he should not limit her/his responses only to those comments/questions which s/he finds agreeable and disregard the rest. The author needs to address each-and-every referee

- comment/question. However, we appreciate that author is best placed to decide how-and-where to make that response: in brief or at length, in the main text or in a footnote;
- b. In most cases, the anonymous referee reports will be complemented, later, by further editorial comments/questions from the General Editor and/or members of the Board of Editors. These may deal with issues of language and style and/or substance;
 - c. Brill Nijhoff's policies require all authors, whose works have been accepted for publication in *RCEEL/LEE*, to complete a "Consent to Publish" form before their work can appear in a Brill imprint. This document will be sent to an author along with the final PDF proofs of her/his article; and
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Sincerely,

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